

SCROLL SAW SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person operates the saw, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ Only one person per saw behind the counter
- ☑ Keep your fingers out of the red area – use a push stick instead
- ☑ Scroll saws are for cutting wood only
- ☑ The wood is to be away from the blade when you turn it on
- ☑ Feed the wood slowly
- ☑ Make adjustments only when the saw is off
- ☑ Do not change blade without permission
- ☑ Use a push stick to move scraps out of the way
- ☑ Cleanup after you are done

GLUE GUN SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person operates the glue gun, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ Do not touch the end of the glue gun
- ☑ If you get glue on your hands, run them under cold water
- ☑ Glue gun is to be kept on or above paper at all times
- ☑ If possible, stand glue gun upright while plugged in
- ☑ Return the tool to the proper location
- ☑ Cleanup after you are done

EXACTO KNIFE SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person uses the knife, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ Cut away from your yourself, never cut towards your fingers
- ☑ All cuts are to be made on the cutting mats
- ☑ Only one person per cutting mat – no one else is to touch the mat while you are cutting
- ☑ You are not to hold the material for someone while they are cutting
- ☑ Replace the cap when finished
- ☑ Return the tool to the proper location
- ☑ Cleanup after you are done

DOLPHIN CUTTER SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person uses the cutters, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ You are not to hold the material for someone while they are cutting
- ☑ Fingers are to be kept away from cutting surface
- ☑ Replace safety latch each time you put the cutters down
- ☑ Only cut wood with the dolphin cutters
- ☑ Return the tool to the proper location
- ☑ Cleanup after you are done

DRILL SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person operates the drill, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ You are not to hold the material for someone while they are drilling, use a clamp
- ☑ Be sure to tighten the drill bit before operating the drill
- ☑ Be sure the drill is unplugged when changing the drill bit
- ☑ Do not leave drill plugged in when not in use
- ☑ Return the tool to the proper location
- ☑ Cleanup after you are done

FILE SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person uses the file, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ You are not to hold the material for someone while they are filing
- ☑ If possible, use a clamp to hold the material, if not hold it by hand
- ☑ Be sure not to have your hand in the path of the file
- ☑ Return the tool to the proper location
- ☑ Cleanup after you are done

PALM SANDER SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person operates the sander, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ You are not to hold the material for someone while they are sanding, use a clamp
- ☑ Be sure the sander is unplugged when changing the paper
- ☑ Do not leave sander plugged in when not in use
- ☑ Clean the filter before using
- ☑ Check paper for tear prior to use
- ☑ Ask for the classroom ventilation to be turned on when sanding
- ☑ Return the tool to the proper location
- ☑ Cleanup after you are done

MITRE SAW SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person uses the saw, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ When removing the saw, be sure to keep your fingers away from the blade
- ☑ You are not to hold the material for someone while they are sawing
- ☑ Check finger location before starting to saw
- ☑ Put the saw back in its holder when done
- ☑ Return the tool to the proper location
- ☑ Cleanup after you are done

CHISEL SAFETY

- ☑ Safety goggles **MUST** be worn at all times
- ☑ Long hair **MUST** be tied back – in a bun if still past shoulders
- ☑ Only one person uses the chisel, you may help verbally, but not physically
- ☑ If you are not sure what to do **ASK**
- ☑ You are not to hold the material for someone while they are using the chisel
- ☑ Aim the chisel away from your body
- ☑ Do not put your fingers close to the wedge end
- ☑ Tap lightly with the hammer, do not swing with a lot of force
- ☑ Return the tool to the proper location
- ☑ Cleanup after you are done